



Post Falls Urban Renewal Agency
December 16, 2021 Meeting
9:00 am, Post Falls City Hall

1. Call to Order, Commissioner Roll Call and Pledge of Allegiance
2. Ceremonies, Appointments and Announcements
3. Conflict Disclosure
4. Consent Calendar **ACTION ITEMS**
 - a. Communications, Property & Personnel Committee Minutes, November 18, 2021
 - b. Commission Meeting Minutes, November 18, 2021
 - c. Strategic Planning Session Minutes, November 30, 2021
 - d. Payables
 - e. Bank Activity Report
 - f. Financial Reports
 - g. Resolution 2021-05 (Records Destruction)
5. Committee Updates
 - a. Finance and Policy – Crosby
 - b. District Review - Coles
 - c. Communications, Property & Personnel -
6. Citizen Comments
This section of the agenda is reserved for citizens wishing to address the Commission regarding an Agency related issue. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 5 minutes.
7. Unfinished Business
8. New Business
9. Staff Report and Updates
10. Commissioner Comments
11. Chairman Comments
12. Adjournment

Requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the Executive Director, 201 E. 4th Avenue, Post Falls, Idaho 83854, or call (208) 777-8151.

Mission Statement: To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by: providing and improving infrastructure, attracting jobs, and enhancing citizen safety and health.

POST FALLS URBAN RENEWAL MINUTES
December 16, 2021

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 9:00 a.m. Executive Director Joseph Johns called the roll. Present, in addition to Baltzell were Commissioners Eric Clemensen, Collin Coles, Jame' Davis, Len Crosby and Christi Fleischman. Baltzell led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

Chairman Baltzell announced the passing of Commissioner Carstensen. A memorial service will be held at 11:00am Saturday, January 15, 2022, at Shepherd of the Hills Lutheran Church in Rathdrum, Idaho. A donation honoring Carstensen, and benefiting the new North Idaho Veterans Home being built at the Riverbend Commerce Center, will be discussed at the January Commission meeting.

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Johns introduced the Consent Calendar. Item A is the Commission Meeting Minutes, November 18, 2021

Item B is the Communication, Personnel & Property Committee Minutes, November 18, 2021

Item C is the Strategic Planning Session Minutes, November 30, 2021

Item D is payables for this month totaling \$17,604.63.

Item E is the Bank Activity Report which shows total funds in all accounts of \$1,828,750.77 and accrued interest for the month of \$157.73.

Item F is the financial reports as of November 30, 2021.

Item G is Resolution 2021-05. Authorizing the destruction of certain Agency records per Policy #21.

Approval of the consent calendar will authorize a transfer of \$17,604.63 to the First Interstate Checking Account for the monthly payables and \$157.73 accrued interest to the General Fund.

Commissioner Coles made a motion to approve the Consent Calendar as presented, seconded by Crosby. Roll Call Vote: Clemensen – Aye; Coles – Aye; Davis – Aye; Baltzell – Aye; Crosby – Aye; Fleischman – Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – Financial Statements were reviewed and approved. Preparations were made for the Strategic Planning Session held November 30th.

District Review – Coles – Nothing to report.

Communication, Property and Personnel – Davis – Nothing to report.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

STAFF REPORT

Post Falls Technology District update – Johns - Jerry Dicker informed our office that he is anticipating construction to begin in April 2022 (Shopping Center - Northeast corner Hwy 41 and Prairie Ave). Additionally, the City has made the determination for a traffic circle to be located on Prairie Ave as one of the access points for his development.

2021 Audit – Johns - Auditor Brian Shull from Anderson Brothers came in November 18th to do the field work for the Audit. A draft is expected shortly which will then be forwarded to the Finance Committee for review, after which we will start drafting the MD&A. The final audit is scheduled to be presented at the Commission meeting in January.

Commissioner Crosby inquired about any information pertaining to activity by the Douglass Group in the western portion of the Post Falls Technology District. Johns reported that Deanna Malcom, Commercial Property Manager for the Douglass Group, met with staff to provide an update. At the present time they are working to move forward with two (2) flex-design industrial buildings as well as being in process with the City on a mixed-use plan for a portion of their property. OPA's for projects in Post Falls Technology (Douglass), Downtown (AA Construction, Brewster) and Pleasant View (TSI-Project Drive) are anticipated after the current revision process being undertaken by legal counsel (Bredeson) and to be considered at a Commission Workshop in January.

COMMISSIONER COMMENTS

Crosby spoke to the loss of Commissioner Carstensen, his stalwart membership on the Commission, his spearheading the review of the construction of the Greensferry Overpass, and his great contribution to this community.

CHAIRMAN COMMENT

Chairman Baltzell reviewed an Executive Committee meeting held on December 9th with two (2) of the newly elected Post Falls City Council members (N. Ziegler & K. Shove). A very good discussion took place by the participants about what urban renewal is and what the Post Falls Urban Renewal Agency is all about.

Fountain was recognized for her outstanding service as Executive Director of the Agency with this meeting being her last Commission meeting in an official capacity.

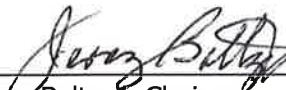
ADJOURNMENT

Baltzell asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Coles. All in favor by voice vote. Meeting was adjourned at 9:23 am.

Respectfully submitted,



Joseph Johns, Executive Director



Jerry Baltzell, Chairman