



Executive Director

The Post Falls Urban Renewal Agency is seeking applicants for the part-time position of Executive Director. Reporting to a seven-person Board of Commissioners, the Executive Director is responsible for the day-to-day management of the Agency and its six existing Urban Renewal Districts. The Director is also expected to provide collaborative and pro-active leadership in the areas of program development, formation of community partnerships and financing. Successful candidates will have a combination of education and experience equivalent to a Bachelor's degree in Accounting &/or Business Administration or a related field and three (3) years accounting experience. Must be proficient in QuickBooks, Excel, Word and PowerPoint.

Preference will be given to those with a background in government accounting, community development, planning and/or related areas.

*Salary \$48K to \$54K DOE, with PERSI retirement.
A full job description can be viewed by visiting our
website @ www.pfura.com.*

**Please send your resume with cover letter and references to:
Post Falls Urban Renewal Agency,
201 E 4th Ave, Post Falls, ID 83854.**

Resumes will be accepted until the position is filled.

Email submission will be accepted at: postfallsura@gmail.com

*The successful candidate is required to pass a pre-employment
background check as a condition of employment.*

4