

POST FALLS URBAN RENEWAL MINUTES

September 17, 2020

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present, in addition to Baltzell was Larry Carstensen, Len Crosby, Christi Fleischman and Jame' Davis. Commissioner Eric Clemensen joined via Zoom. Also, in attendance was legal counsel Pete Bredeson. Commissioner Collin Coles had an excused absence. Baltzell led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Fountain introduced the Consent Calendar.

Item A is the Commission Meeting Minutes, August 20, 2020.

Item B is the Communication, Property & Personnel Committee Minutes, August 20, 2020.

Item C is the payables for the month totaling \$159,092.95 which includes a payment to the City of Post Falls in the amount of \$151,166.51 for sewer improvements being funded in the East Post Falls Urban Renewal District.

Item D is the Bank Activity Report which shows total funds in all accounts of \$6,186,057.76 and accrued interest for the month of \$3,434.38.

Item E is the financial reports as of August 31, 2020.

Item F is the FY 2021 Legal Services Contract with Attorney Bredeson.

Commissioner Crosby made a motion to approve the consent calendar as presented, seconded by Carstensen.

Fountain noted approval of the Consent Calendar will authorize the transfer of \$3,434.38 accrued interest to the General Fund and a transfer to the First Interstate Bank checking account of \$159,092.95 for general payables.

Roll Call: Davis – Aye; Baltzell – Aye; Carstensen – Aye; Crosby – Aye; Fleischman – Aye; Clemensen – Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – August financial reports have been reviewed.

District Review – Nothing to report.

Communication, Property and Personnel – Carstensen – Nothing to report at this time.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Crosby made a motion to enter into Executive Session per Idaho Code Section 74-206 (1) (b) to consider the evaluation of an employee, staff member or individual agent. And further that no final action or making of any final decision shall be made in the Executive Session, and that the Executive Session shall last no longer than ten (10) minutes. Motion seconded by Carstensen. ROLL CALL: Baltzell – Aye; Carstensen – Aye; Crosby – Aye; Fleischman – Aye; Davis – Aye; Clemensen – Aye. Motion carried. Executive Session started at 8:07.

Executive Session ended at 8:16

Executive Director Compensation for FY 2021. Commissioner Davis made a motion to approve the recommendation from the Communications, Property & Personnel Committee for a 5% pay increase for the Executive Director effective October 1, 2020. Motion seconded by Crosby.

ROLL Call: Fleischman – Aye; Crosby – Aye; Carstensen – Aye; Baltzell – Aye; Davis – Aye; Clemensen – Aye. Motion carried.

STAFF REPORT

Fountain stated the Eligibility Study was completed in August for the Pleasant View District. Heartland is conducting the Feasibility Study and will provide a draft in mid-October. A joint workshop with City Council will be scheduled after the draft is received. Writing of the district plan has begun. Once Wastewater, Water, Sewer and Transportation Studies have been received by the City Fountain will work with Commissioners Crosby and Clemensen to get the final plan written.

Bob Seale, Community Development Director provided an update on the 2005 City Center Master Plan. A PowerPoint presentation with a voice over has been prepared by Welch Comer and will be sent out digitally. The presentation will be followed by survey questions and a request for public input. Paper formats can also be distributed to local businesses for those who might not see it on social media or the City website.

There will be a minor revision to the Eligibility Study for the Pleasant View District to include ROW to the South for future improvements to the Pleasant View/Seltice Way intersection.

Seale stated City staff is meeting with the consultant on the Feasibility Study for the Pleasant View District on Monday to discuss how that corridor will likely develop.

Discussion:

Baltzell: The Agency sent a letter to the City asking for consideration of the potential development ideas that were presented by the developers of the Idaho Veneer site to be included in the City Center Master Plan Update.

Seale: The Community Development department is working closely with the developer to help them facilitate their plans which are in conformance to the current zoning codes. Currently street sections are being worked on regarding 4th Avenue, as that will be a traffic corridor; but we want it to mix in and blend in with this type of development that is that is going to develop closer to the roadway than the normal standard zoning would. We want it to be walkable and pedestrian friendly. It will be included in the plan update.

Crosby: It should also include adequate access for a future commercial development north of 4th Avenue.

Seale: Part of the street section does include curb cuts for development on both the north and south side of 4th Ave. It is being taken into consideration.

Baltzell: For pedestrian safety in that area the idea is to slow traffic down, not speed it up. It should be pedestrian friendly for both area residents and for consumers that will visit the area. Hopefully a lot of consideration is given to planning and making it a safe place to go.

Seale: We do look at the interior circulation of the streets and access points. This particular section of roadway width will be narrowed to slow traffic. There will be on-street parking, bike lanes, street trees, etc. which will give the feel you can cross the street safely and you actually can. 4th Avenue will move traffic through, but not at a high speed.

COMMISSIONER COMMENTS

Commissioner Carstensen thanked Director Fountain for the work she does for the Agency, it is greatly appreciated.

CHAIRMAN COMMENT


Chairman Baltzell added that Fountain is extremely easy to work with and responds to emails and phone calls quickly. Baltzell also recognized the work of Attorney Bredeson who is always responsive to our needs and does it in a very forthright and timely manner.

Baltzell thanked the media staff for the work they do to keep meetings on track.

ADJOURNMENT

Carstensen asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Carstensen. All in favor by voice vote. Meeting was adjourned at 8:27 am.

Respectfully submitted,



Diane Fountain, Executive Director



Jerry Baltzell, Chairman