

## **POST FALLS URBAN RENEWAL MINUTES**

**April 18, 2019**

### CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present, in addition to Baltzell was Larry Carstensen, Len Crosby, Eric Clemensen, Collin Coles and Jame' Davis. Commissioner Laura Horn was not present. Also in attendance was legal counsel Pete Bredeson & Bob Seale. Clemensen led the Pledge of Allegiance.

### CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

### CONFLICT DISCLOSURE

None

### CONSENT CALENDAR

Fountain introduced the Consent Calendar. Item A is the Commission Meeting Minutes, March 21, 2019.

Item B is the Workshop Minutes, April 9, 2019.

Item C is the payables for the month totaling \$6,573.06.

Item D is the Bank Activity Report which shows total funds in all accounts of \$3,938,883.01 and accrued interest for the month of \$7,982.50.

Item E is the financial reports as of March 31, 2019. Obligation and carryover balances on the Increment Received worksheet have been updated. Also included is the second quarter Budget vs Actual report which shows 39% of the budget has been expended for the first six (6) months.

Approval of the Consent Calendar will authorize the transfer of \$7,982.50 accrued interest to the General Fund and a transfer to the Community 1st checking account of \$6,573.06 for general payables.

Commissioner Crosby made a motion to approve the consent calendar as presented, seconded by Carstensen. Roll Call Vote: Crosby – Aye; Carstensen – Aye; Baltzell – Aye; Davis – Aye; Coles – Aye; Clemensen – Aye. Motion carried.

### COMMITTEE UPDATES

*Finance & Policy* – Crosby – March financials have been reviewed. There will be a Committee meeting in June to begin the FY 2020 budget process.

*District Review* – Coles – Commission had a joint workshop with City Council to discuss a new district being formed in the City Center area.

*Communication, Property and Personnel* – Carstensen – A meeting is scheduled for May 21, 2019.

## CITIZEN COMMENTS

None

## UNFINISHED BUSINESS

None

## NEW BUSINESS

None

## STAFF REPORT

Fountain stated the website statistics are included in the packet. There were 24 hits on the Post Falls Technology Park page. The video views were up 30 from last quarter so it appears that people are looking at our website. A link to Beyond Green, Inc's marketing website was added on the Post Falls Technology park page [www.beyondgreeninc.com](http://www.beyondgreeninc.com).

Baltzell noted how many foreign countries appear to be accessing our website. Clemensen inquired on security procedures and protocol are in place through our provider. Fountain will contact Shelly at Zolmedia and work with Commissioner Clemensen to make sure our website is safe and not vulnerable to any unfortunate activity.

Bob Seale, Community Development Director for the City of Post Falls approached the Commission and stated there are Cities through the Department of Commerce that have attended trade shows to try and "sell" Idaho to Companies, including foreign Countries, which might be the reason foreign activity is seen on the website.

Commissioner Davis and Fountain received an update on the 4<sup>th</sup> Street parking lot: Bids for curbing and sleeving will be received through tomorrow and will go to City Council on May 7<sup>th</sup>. The paving bid will go out at a later date. The completed project is anticipated to be 60-90 days from the start of grading work. The City has built some temporary steps to replace the cinder blocks that were originally being used for steps for the back entrance into the Chamber Building.

Fountain noted "Downtown for a Day" will take place in the Landings on May 18, 2019 from 10 am to 7 pm.

## COMMISSIONER COMMENTS

Legal Counsel, Bredeson stated the Legislature passed HB 217 which requires a public vote when any urban renewal or public funds are used to fund 51% or more of a municipal building or multi-purpose sports stadium complex.


CHAIRMAN COMMENT

Baltzell stated the joint workshop with City Council on a possible new urban renewal district was informative, it was a good start for discussion.

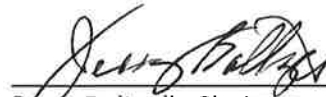
ADJOURNMENT

Baltzell asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Coles. All in favor by voice vote. Meeting was adjourned at 8:15 am.

Respectfully submitted,



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Diane Fountain, Executive Director



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Jerry Baltzell, Chairman