

## **POST FALLS URBAN RENEWAL Workshop Minutes**

**February 11, 2020 – City Hall (Basement Conference Room)**

CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present in addition to Baltzell were Commissioners Larry Carstensen, Len Crosby, Collin Coles, Eric Clemensen and Jame' Davis. Commissioner Laura Horn had an excused absence. Also, in attendance was Pete Bredeson, Don Bachelor of BGI, Bob Seale, Shelly Enderud and Bill Melvin. Baltzell led the Pledge of Allegiance.

CONFLICT DISCLOSURE

None

CITIZEN COMMENT

None

**Presentation by City Staff on Impact Fees.** Bill Melvin gave a presentation on the Impact Fee Schedule in Post Falls walking through the methodology behind the changes and answered questions regarding the fees. Impact fees were originally adopted in 2008 with a goal for growth to pay for itself. City Departments have updated their CIP list and are in the process of implementing new fees. There will be an open house for the public to comment before it goes to Council for approval. **The Presentation is attached.**

**2019 Annual Presentation.** Director Fountain presented the 2019 Annual Report as required by Idaho Code, noting a public notice was published in the CDA Press on February 28<sup>th</sup> and no letters of comment had been received. The report will be presented to City Council on February 18, 2020.

Commissioner Clemensen made a motion to accept and file the Annual Report as presented, seconded by Davis. Motion carried by voice vote.

Chairman Baltzell noted that he spoke with CDA Press Editor Mike Patrick regarding an editorial that was in the Press last week regarding the naming of the Greensferry Overpass which was dedicated to all those who serve. With the possible formation of a new urban renewal district, there may be opportunities in the future for the City of Post Falls to recognize Mayor Clay Larkin for his dedication and service to the community.

**Staff Report.** Attorney Bredeson has proposed amendments to the Agency By-Laws to reflect recent legislative changes. In Article II, Sections 3 and 4, the Mayor now fill vacancies for unexpired terms with the advice and consent of the City Council. Also, the City Council decides if a Commissioner should be removed from office. Article IV also needs to be amended to reflect the relatively new online meeting and agenda notice requirements. The amended By-Laws will be included in the Consent Calendar next Thursday for approval.

Fountain stated that she and Commission Crosby met with City Staff yesterday to go over the Scope of Work from Welch/Comer and The Metts Group on the City Center Master Plan update. URA involvement will be incorporated throughout the scope so we are clearly working together toward one common goal. There will be a steering committee which will consist of 5-10 people (City staff,

elected &/or appointed officials). To represent the Agency, Fountain suggested she and Commission Crosby sit on the steering committee. There will be an Open House at the Q'emiln Trailhead Event Center in March where community input will be taken on the City Center Master Plan. The scope of work will go to City Council on February 18, 2020.

**Commissioner Comments**

Commissioner Crosby stated the Impact Fee Presentation by City Staff was well done.

**Adjournment.** Baltzell asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Coles. All in favor by voice vote. Meeting was adjourned at 9:20 am.

Respectfully submitted,



\_\_\_\_\_  
Diane Fountain, Executive Director



\_\_\_\_\_  
Jerry Baltzell, Chairman