

POST FALLS URBAN RENEWAL MINUTES
November 21, 2019

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 8:00 a.m. Executive Director Diane Fountain called the roll. Present, in addition to Baltzell were Commissioners Collin Coles, Jame' Davis, Larry Carstensen and Len Crosby, Commissioner's Laura Horn and Eric Clemensen had excused absences. Baltzell led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

Baltzell recognized the retirement of Chief Warren Merritt (KCFR) the end of December.

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Fountain introduced the Consent Calendar. Item A is the Commission Meeting Minutes, October 17, 2019.

Item B is the payables for the month totaling \$6,612.88.

Item C is the Bank Activity Report which shows total funds in all accounts of \$4,416,637.09 with accrued interest for the month of \$6,515.02.

Item D is the financial reports as of October 31, 2019.

Approval of the Consent Calendar will authorize the transfer of \$6,515.02 accrued interest to the General Fund and a transfer to the First Interstate Bank checking account of \$6,612.88 for general payables.

Commissioner Coles made a motion to approve the Consent Calendar as presented, seconded by Carstensen. Roll Call: Coles – Aye; Davis - Aye; Baltzell – Aye; Carstensen – Aye; Crosby - Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – Financial reports have been reviewed. Staff will be putting together cash flow data on our URD's once all information is received from the County and the projections will be provided to the City.

District Review – Coles – Committee will schedule a meeting to review the closure(s) of the districts that expire within the next three (3) years. Baltzell recommended reports to include activities that were completed in accordance to the plan; what worked and what didn't. The information will be helpful as new districts are created.

Communication, Property and Personnel – Carstensen – Committee will meet in January/February to determine communication, property and personnel needs for 2020.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

Welch Comer Task Order – J.R. Watson & Assoc. Fountain stated the Agency has received a request for reimbursement from JR Watson for public improvement on Creative Way, Expo Parkway and Jacklin Road in the Expo District. Welch Comer has submitted a task order to review the reimbursement at a cost not to exceed \$3,200. The amount is slightly higher than previous reviews as it is more complex due to the Memorandum of Agreement signed in 2017 between the proponents of Center Point and Expo which governs the design and construction of certain public improvements located with those districts. After review, a recommendation for reimbursement will be brought to Commission in December or January for approval.

Commissioner Crosby made a motion to approve Welch Comer Task Order #19-01 as presented, seconded by Carstensen. Roll Call: Coles – Aye; Davis - Aye; Baltzell – Aye; Carstensen – Aye; Crosby - Aye. Motion carried.

Welch Comer Task Order – Pointe Partners, LLC. The Agency has received a request for reimbursement from Point Partners, LLC for public improvements on Expo Parkway & Jacklin Road which lie in the Center Point district. Welch Comer has submitted a task order to review the reimbursement at a cost not to exceed \$2,000.

Commissioner Crosby made a motion to approve Welch Comer Task Order #19-02 as presented, seconded by Carstensen. Roll Call: Coles – Aye; Davis - Aye; Baltzell – Aye; Carstensen – Aye; Crosby - Aye. Motion carried.

STAFF REPORT

Fountain stated the CD's at WTB matured on November 2, 2019. Per the Third Amendment to the Note Purchase & Security Agreement for the Greensferry Overpass loan, each year the reserved fund is adjusted to 10% of the loan balance which results in \$94,775 being applied to the principal of that loan.

COMMISSIONER COMMENTS

Crosby stated that Chief Merritt has been a wonderful addition to the community and a great partner with urban renewal. Also retiring is School Superintendent Jerry Keane who has also been great to work with.

Coles provided an update of the recent 3 on 3 meeting which included discussion of upcoming district closures and possible new districts including the Downtown District and one on Pleasantview.

CHAIRMAN COMMENT

Baltzell thanked Jessie Morrow for attending the URA Commission meetings and reporting back to KCFR what is taking place with urban renewal.

ADJOURNMENT

Baltzell asked for a motion to adjourn. Commissioner Coles made the motion, seconded by Crosby. All in favor by voice vote. Meeting was adjourned at 8:14 am.

Respectfully submitted,



Diane Fountain, Executive Director



Jerry Baltzell, Chairman