



Post Falls Urban Renewal Agency
July 20, 2023 Meeting Agenda
9:00 am, Post Falls City Hall

1. Call to Order, Commissioner Roll Call and Pledge of Allegiance
2. Ceremonies, Appointments and Announcements
3. Conflict Disclosure
4. Consent Calendar **ACTION ITEMS**
 - a. Finance & Policy Committee Minutes, June 14, 2023
 - b. Commission Meeting Minutes, June 15, 2023
 - c. Commission Workshop Minutes, July 11, 2023
 - d. Payables
 - e. Bank Activity Report
 - f. Financial Reports
5. Committee Updates
 - a. Finance and Policy – Crosby
 - b. District Review - Coles
 - c. Communications, Property & Personnel - Davis
6. Citizen Comments
This section of the agenda is reserved for citizens wishing to address the Commission regarding an Agency related issue. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 5 minutes.
7. Unfinished Business
 - a. Resolution 2023-03 - Downtown District Plan Amendment Ordinance Recommendation **ACTION ITEM**
8. New Business
9. Staff Report and Updates
10. Commissioner Comments
11. Chairman Comments
12. Adjournment

Requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the Executive Director, 201 E. 4th Avenue, Post Falls, Idaho 83854, or call (208) 777-8151.

Mission Statement: To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by: providing and improving infrastructure, attracting jobs, and enhancing citizen safety and health.

POST FALLS URBAN RENEWAL MINUTES July 20, 2023

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jerry Baltzell called the meeting to order at 9:00 a.m. Executive Director Joseph Johns called the roll. Present, in addition to Baltzell were Commissioners Melissa Hjeltness, Christi Fleischman, Len Crosby, Eric Clemensen and Jame' Davis. Commissioner Collin Coles was absent with prior notification. Also present was Counselor Pete Bredeson. Baltzell led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Johns introduced the Consent Calendar. Item A in the Consent Calendar is the Finance & Policy Committee Meeting Minutes, June 14, 2023

Item B is the Commission Meeting Minutes, June 15, 2023

Item C is the Commission Workshop Minutes, July 11, 2023

Item D is the payables for this month totaling \$ 6,490.46

Item F is the Bank Activity Report which shows total funds in all accounts of \$ 3,078,972.72 and accrued interest for the month of \$ 7,554.56.

Item G is the financial reports as of June 30th.

Approval of the consent calendar will authorize a transfer of \$6,490.46 to the First Interstate Checking Account for the monthly payables and \$7,554.56 accrued interest to the General Fund.

Baltzell asked for a motion to approve the Consent Calendar as presented. Commissioner Crosby made the motion, seconded by Davis. Roll Call Vote: Clemensen – Aye; Davis – Aye; Crosby – Aye; Baltzell – Aye; Fleischman – Aye; Hjeltness – Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby – Reviewed the proposed FY2024 Budget and participated in the budget workshop. June Financials were reviewed. A formal presentation of the FY2024 Budget will be made in August.

District Review – Davis – Nothing to report.

Communication, Property and Personnel – Davis – Nothing to report.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

Resolution 2023-03 – Downtown District Plan Amendment Ordinance Recommendation. Johns stated Resolution 2023-03 is a recommendation from the Agency to the City Council regarding a proposed city ordinance to amend the Downtown District Plan based on several technical or ministerial changes to the plan. At the July 11th Commission Workshop, it was decided to have counselor Bredeson draft this resolution for consideration by the Commission. Baltzell asked for a motion to approve Resolution 2023-03. Commissioner Davis made the motion, seconded by Crosby. All in favor by voice vote. Motion carried.

NEW BUSINESS

None

STAFF REPORT

Johns reported on progress being made to organize a local Urban Renewal Agency gathering to discuss various topics pertaining to the subject of urban renewal. The special committee (*Crosby, Fleischman, Coles*) is scheduled to meet at 9 a.m. on July 26, 2023.

A meeting to review the initial Downtown District reimbursement request submittal is scheduled for August 10, 2023, at 9a.m. Those expected to attend include representatives from A&A Construction, City of Post Falls Engineering Division, the Agency and the Agency's consulting engineers.

COMMISSIONER COMMENT

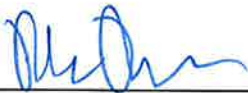
None

CHAIRMAN COMMENT

Chairman Baltzell expressed his appreciation for the work carried out by the members of the Commission, city staff, the agency's staff and legal counselor.

ADJOURNMENT

Baltzell asked for a motion to adjourn. Commissioner Crosby made the motion, seconded by Hjeltness. All in favor by voice vote. Meeting was adjourned at 9:12 a.m.
Respectfully submitted,



Joseph Johns, Executive Director



Jerry Baltzell, Chairman