



Post Falls Urban Renewal Agency
July 18, 2024 Meeting Agenda
9:00 am, Post Falls City Hall

1. Call to Order, Commissioner Roll Call and Pledge of Allegiance
2. Ceremonies, Appointments and Announcements
3. Conflict Disclosure
4. Consent Calendar **ACTION ITEMS**
 - a. Finance & Policy Committee Meeting Minutes, June 17, 2024
 - b. District Review Committee Meeting Minutes, June 20, 2024
 - c. Commission Meeting Minutes, June 20, 2024
 - d. Commission Workshop Minutes, July 10, 2024
 - e. Payables
 - f. Bank Activity Report
 - g. Financial Reports
5. Committee Updates
 - a. Finance and Policy – Crosby
 - b. District Review - Coles
 - c. Communications, Property & Personnel - Hjeltness
6. Citizen Comments
This section of the agenda is reserved for citizens wishing to address the Commission regarding an Agency related issue. Comments related to future public hearings should be held for that public hearing. Persons wishing to speak will have 5 minutes.
7. Unfinished Business
 - a. Second Addendum to OPA, A&A Construction (Downtown District) **ACTION ITEM**
8. New Business
9. Staff Report and Updates
10. Commissioner Comments
11. Chairman Comments
12. Adjournment

Requests for accommodation of special needs to participate in the meeting should be addressed to the Office of the Executive Director, 201 E. 4th Avenue, Post Falls, Idaho 83854, or call (208) 777-8151.

Mission Statement: To encourage sound economic and community improvement that enhances the overall quality of life in Post Falls by: providing and improving infrastructure, attracting jobs, and enhancing citizen safety and health.

POST FALLS URBAN RENEWAL MINUTES

July 18, 2024

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Jamè Davis called the meeting to order at 9:00 a.m. Executive Director Joseph Johns called the roll. Present, in addition to Davis were Commissioners Christi Fleischman, Melissa Hjeltness, Pat Leffel, Len Crosby and Eric Clemensen. Commissioner Collin Coles was absent. Counselor Pete Bredeson was also present. Davis led the Pledge of Allegiance.

CEREMONIES, APPOINTMENTS AND ANNOUNCEMENTS

None

CONFLICT DISCLOSURE

None

CONSENT CALENDAR

Johns introduced the Consent Calendar. Item A in the Consent Calendar is the Finance & Policy Committee Meeting Minutes, June 17, 2024

Item B is the District Review Committee Meeting Minutes, June 20, 2024

Item C is the Commission Meeting Minutes, June 20, 2024

Item D is the Commission Workshop Minutes, July 10, 2024

Item E is the payables for this month totaling \$7,204.43.

Item F is the Bank Activity Report which shows total funds in all accounts of \$2,696,883.88 and accrued interest for the month of \$6,354.13.

Item G is the Financial Reports as of June 30th.

Approval of the consent calendar will authorize a transfer of \$7,204.43 to the First Interstate Checking Account for the monthly payables and \$6,354.13 accrued interest to the General Fund.

Commissioner Crosby made a motion to approve the Consent Calendar as presented, seconded by Leffel. Roll Call Vote: Hjeltness – Aye; Fleischman – Aye; Leffel – Aye; Davis – Aye; Crosby – Aye; Clemensen – Aye. Motion carried.

COMMITTEE UPDATES

Finance & Policy – Crosby: Held the Budget Workshop attended by the commission to discuss fiscal year 2024/2025 issues. Also discussed the financial issues pertaining to the Second Addendum to the OPA with A&A Construction in the Downtown District. Currently preparing for the publication of the budget and the public hearing scheduled for August.

District Review – Hjeltness: Nothing to report

Communication, Property and Personnel – Hjeltness: Nothing to report.

CITIZEN COMMENTS

None

UNFINISHED BUSINESS

Second Addendum to OPA, A&A Construction (Downtown District). The 2nd Addendum to the OPA with A&A Construction in the Downtown District provides updated engineer's estimates of cost for the Idaho/4th Ave roundabout project that also includes the public art component to be installed within the roundabout. The District Review committee reviewed the information on June 20th and recommended it be forwarded to the full commission for further discussion. The information was then discussed at our July 10th Commission Workshop and forwarded for consideration at the July meeting of the Commission.

Davis asked for a motion. Commissioner Crosby made a motion to approve the Second Addendum to the OPA with A&A Construction, seconded by Fleischman. Roll Call Vote: Hjeltness – Aye; Fleischman – Aye; Leffel – Aye; Davis – Aye; Crosby – Aye; Clemensen – Aye. Motion carried.

NEW BUSINESS

None

STAFF REPORT

Johns met with representatives of the Millworx Project in the Downtown District on Thursday, July 11th, to update them on the Commission's approval of revisions to Agency Policy #7 that include the minor project concept. The Agency will continue to provide tax increment-based reimbursement for the approved projects in the development as originally set forth in the OPA.

Bob Seale, Director of Community Development, reported on attending the Associated Cities of Idaho Conference in Boise and participating in a presentation titled, "Public/Private Partnership Leading to Economic Success in The New Downtown Post Falls Urban Renewal District". The presentation was well attended and received positive feedback from those attending.

COMMISSIONER COMMENTS

None

CHAIRMAN COMMENT

None

ADJOURNMENT

Davis asked for a motion to adjourn. Commissioner Leffel made the motion, seconded by Crosby. All in favor by voice vote. Meeting was adjourned at 9:10 am.

Respectfully submitted,



Joseph Johns, Executive Director



Christi Fleischman, Vice-Chair