

**POST FALLS URBAN RENEWAL  
Communication, Property & Personnel Committee**

**February 11, 2020 – Basement Conference Room @ City Hall**

CALL TO ORDER, ROLL CALL

Chairman Larry Carstensen called the meeting to order at 9:25 a.m. Present in addition to Carstensen was Commissioner Jame' Davis and Collin Coles.

CONFLICT DISCLOSURE

None

CITIZEN COMMENT

None

**Agency Website Update.** Director Fountain stated she is working with Shelly @ Zolmedia on upgrading the Agency website for security purposes. The FY 2020 Budget includes \$1,000 for the update. Once completed, a security license would be purchased for \$45/year or \$80 for 2 years which would be included in the yearly budget moving forward.

**Discuss Upcoming Office Needs.** Committee discussed office needs. Staff will purchase a paper shredder to destroy confidential materials. The monies are available in the current budget for office supplies.

EXECUTIVE SESSION

Commissioner Davis made a motion to enter into executive session at 9:30 am pursuant to Idaho Code Section 74-206 (1)(b) To consider evaluation of an employee, staff member or individual agent. And further that no final action or making of any final decision shall be made in the Executive Session, and that the Executive Session shall last no longer than 10 minutes. Coles seconded the motion. Roll Call: Carstensen – Aye; Davis – Aye; Coles - Aye. Executive Director, Diane Fountain excused herself. Executive Session ended at 9:35 am.

**Recommendation to Finance Committee regarding staff compensation.** Commissioner Davis made a motion to recommend to Finance Committee staff compensation for FY 2021 as discussed in Executive Session, seconded by Coles. All in favor by voice vote.

Meeting was adjourned @ 938 am.

Respectfully submitted,



Diane Fountain, Executive Director



Larry Carstensen, Chairman